

Bookkeeping Certificate

9 CREDITS

Description: This flowchart is designed to review certificates embedded in degrees, and to quickly identify course prerequisites to assist in planning which courses should be taken first. The red arrows → indicate when a class is a prerequisite for another class.

Instructions: This flowchart uses a bottom-up approach. Begin on Line 1 at the bottom of the chart. The General Education requirements are grouped together on the right of the chart, and the program requirements are to the left of the General Educations requirements. The courses can be taken in any order, but it is recommended that you take all of the courses on line 1, then all of the courses on line 2, and so forth if you know your goal is to achieve the Associates degree. You could also begin with the courses in the embedded certificates, and then work on the other requirements after you have achieved the certificate(s). **Click the buttons** below to view how the certificates are embedded in the Associates degree.

All Courses are needed for an AAS degree



Accounting Assistant Certificate Courses (see degree options 1 or 2 on program requirement page)



Basic Tax Certificate



Advanced Bookkeeping Certificate



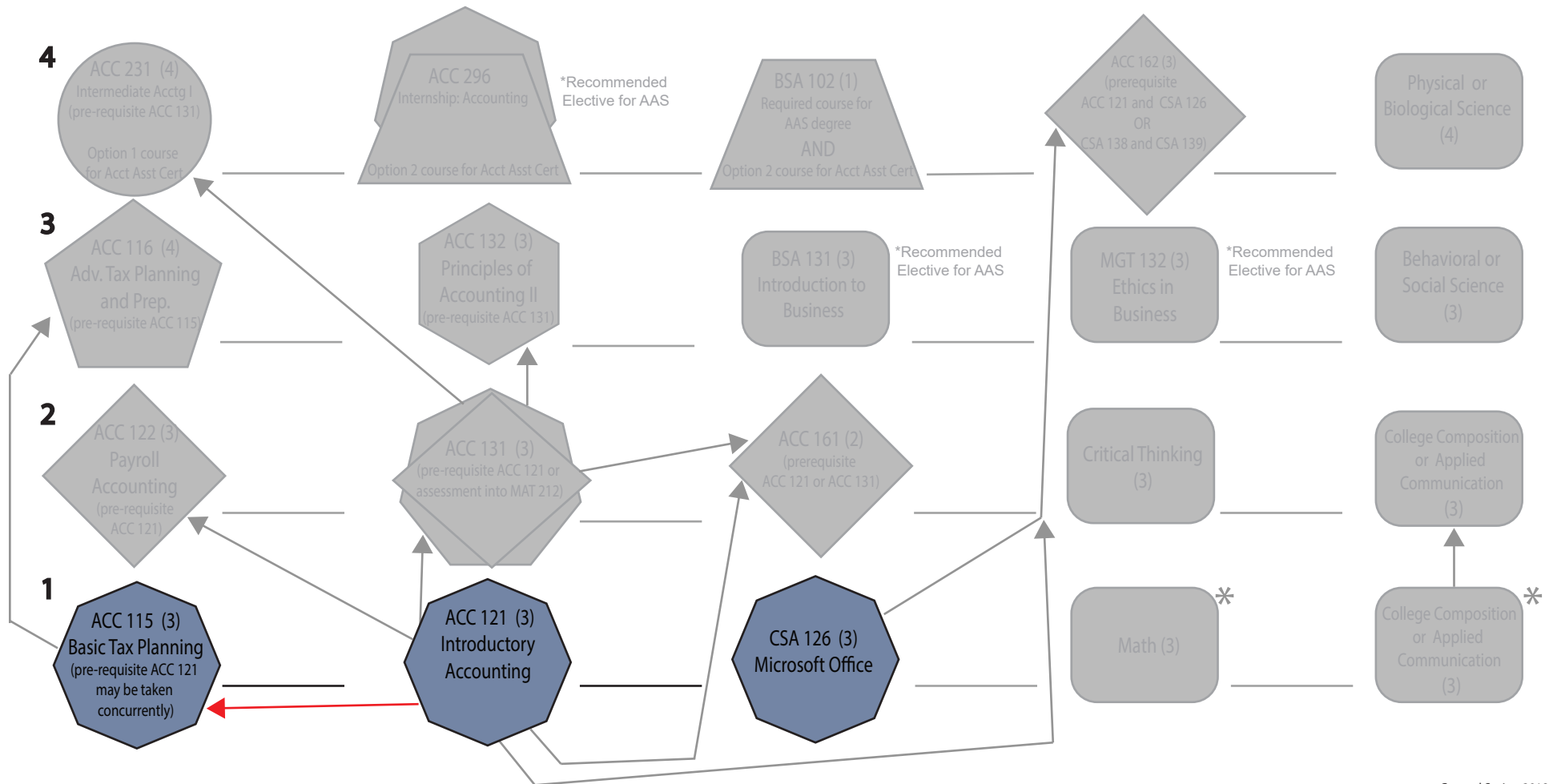
Bookkeeping Certificate



KEY

↑ Classes are pre-requisites

* Reading or Math Assessment Scores Required



AAS Accounting

60 CREDITS

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● = Option 1
▲ = Option 2

Basic Tax Certificate

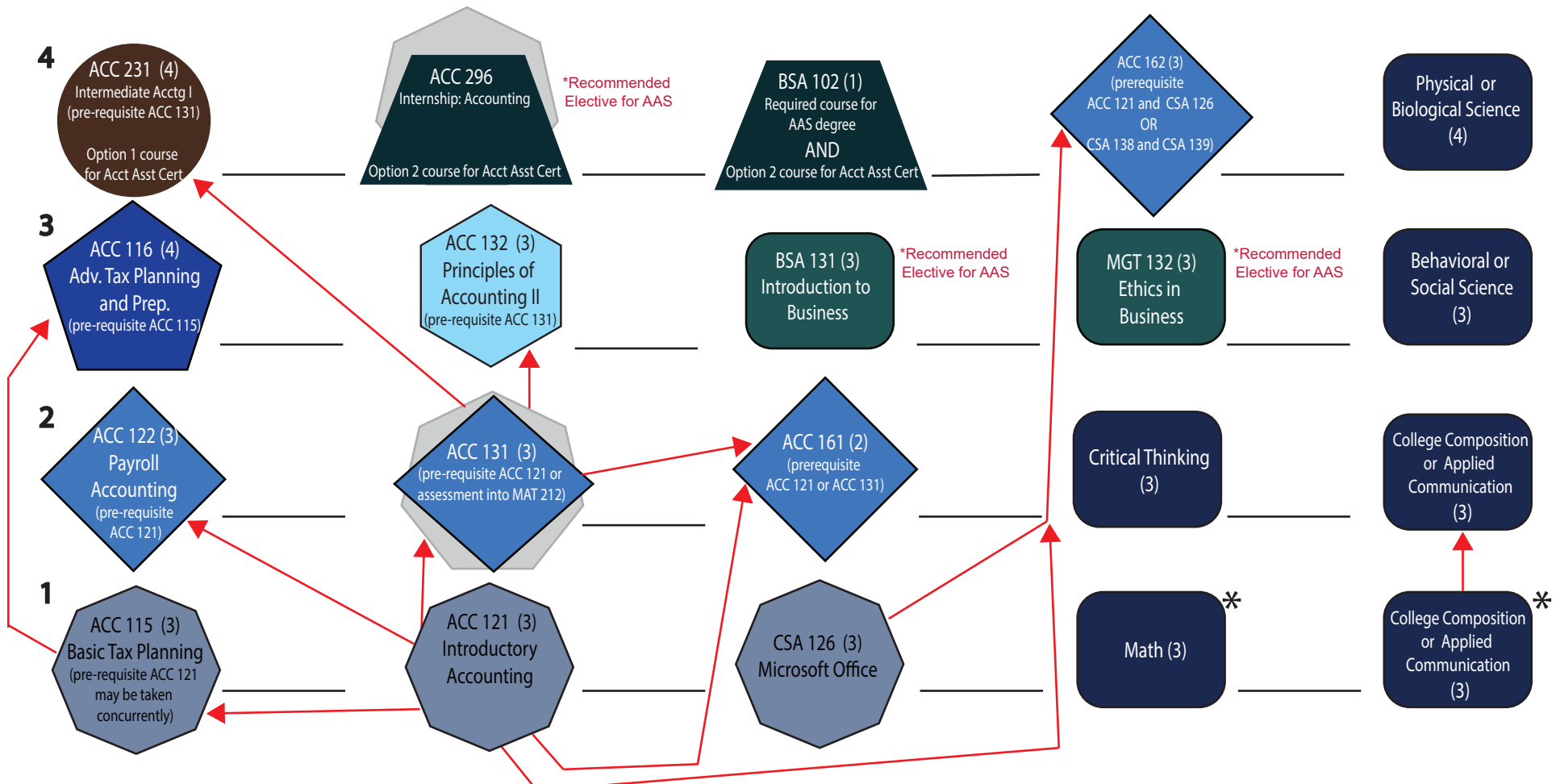
Advanced Bookkeeping Certificate

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Accounting Assistant Certificate

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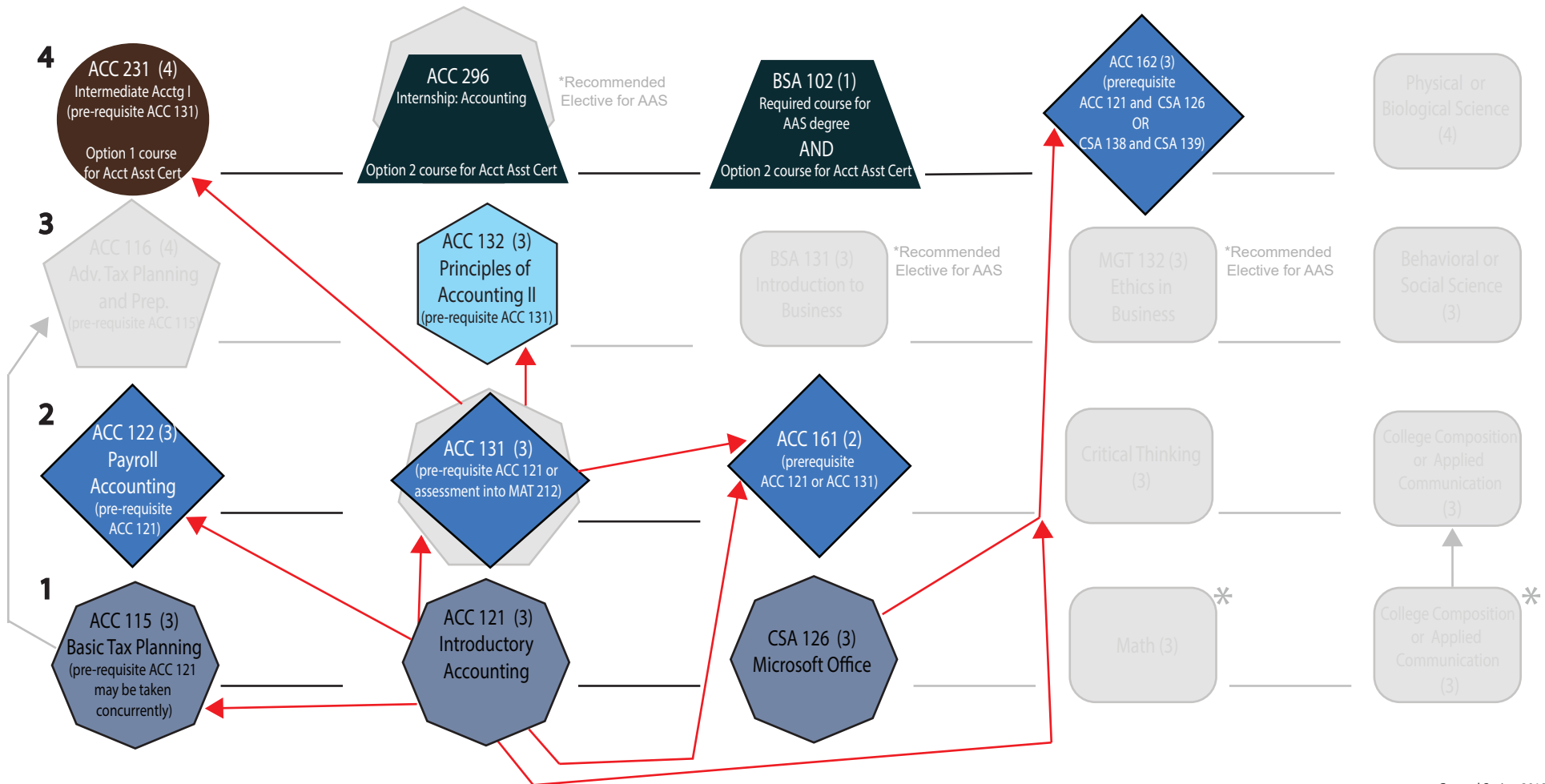
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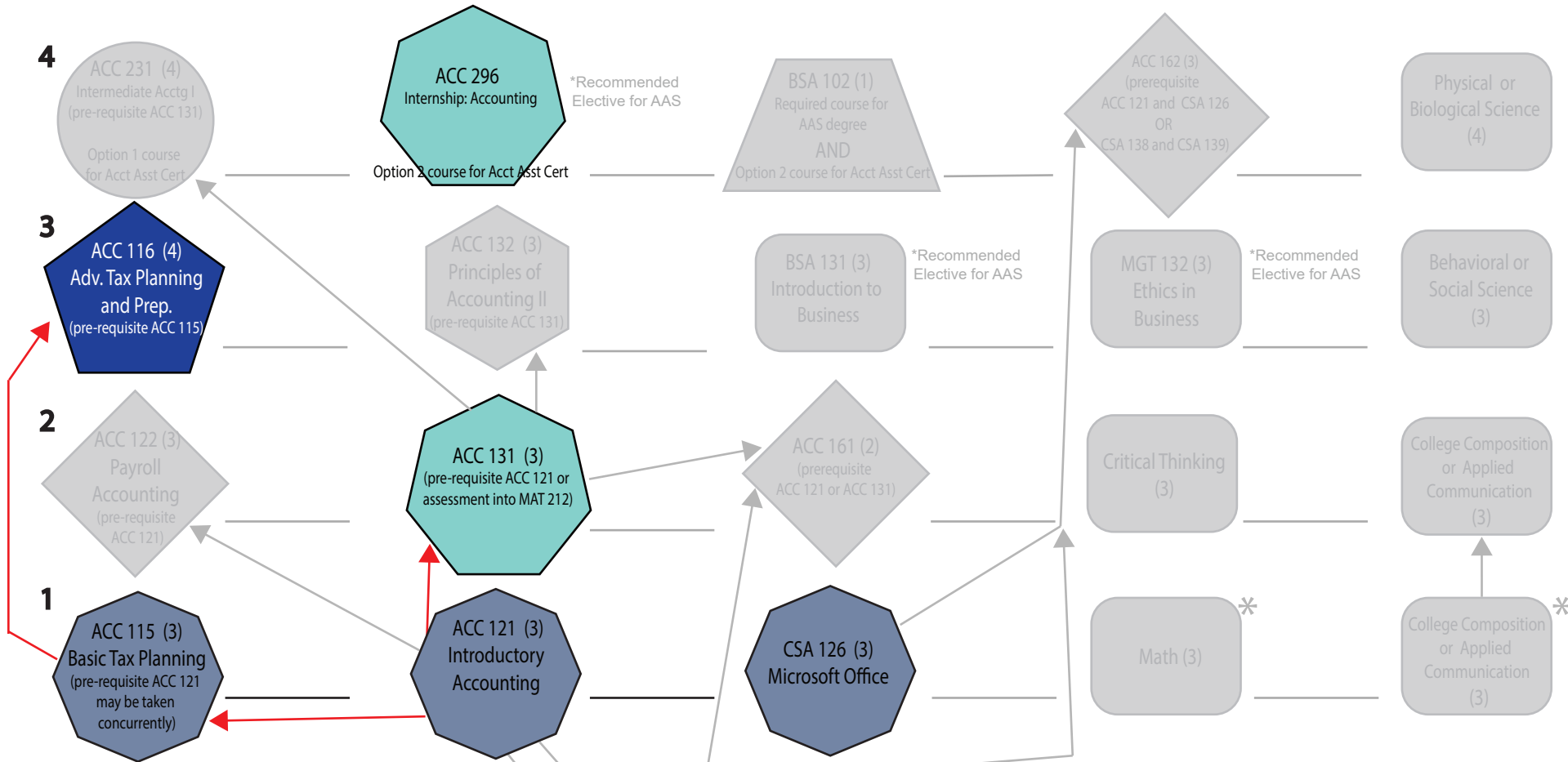
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