

Fall Term 1	15 credit hours	Hours	Notes
• College Composition or Applied Communication		3	
• BSA 131 - Introduction to Business		3	
• ACC 121 - Introductory Accounting		3	
• ACC 115 - Basic Tax Planning		3	
• CSA 126 - Microsoft Office for Windows		3	
Term hours subtotal:		15	

Spring Term 1	15 credit hours	Hours	Notes
• College Composition or Applied Communication		3	
• ACC 160 - Computer Accounting with QuickBooks		3	
• ACC 131 - Principles of Accounting I		3	
• ACC 122 - Payroll Accounting		3	
• ACC 162 - Microsoft Excel and Access in Accounting Applications		3	
Term hours subtotal:		15	

Fall Term 2	15 credit hours	Hours	Notes
• Mathematics		3	
• Arts and Humanities		3	
• Social and Behavioral Sciences		3	
• ACC 132 - Principles of Accounting II		3	
• ACC 233 - Intermediate Accounting I		3	
Term hours subtotal:		15	

Contact Vikki Bentz in Accounting this semester if you plan to complete an internship in Spring Term 2.

Spring Term 2	16 credit hours	Hours	Notes
• Physical and Biological Science		4	
• ACC 117 - Advanced Tax Planning and Preparation		3	
• ACC 234 - Intermediate Accounting II		3	
• Choose from Program Electives ACC296, BSA237, ECN236, MGT132, and/or *MGT233		6	
Term hours subtotal:		16	

\*MGT 233 may be taken as an elective course if it is not used to fulfill the Applied Communication General Education requirement.

This recommended sequence is not a binding agreement of any kind between Yavapai College and the student, but merely represents a potential curriculum which may be altered as appropriate to meet the student's academic objectives. Course availability is subject to change and all courses are not available every semester. Students should inquire each semester with their Advisor before registering to determine current requirements and possible changes to the suggested curriculum.