

Fall Term 1		9 credit hours	Hours	Notes
•	ACC 115 - Basic Tax Planning		3	
•	ACC 121 - Introductory Accounting		3	
•	CSA 126 - Microsoft Office for Windows		3	
Term hours subtotal:			9	

Spring Term 1		9 credit hours	Hours	Notes
•	ACC 122 - Payroll Accounting		3	
•	ACC 131 - Principles of Accounting I		3	
•	ACC 160 - Computer Accounting with QuickBooks		3	
Term hours subtotal:			9	

Fall Term 2		9 credit hours	Hours	Notes
•	ACC 132 - Principles of Accounting II		3	<i>Contact Vikki Bentz in Accounting this semester if you plan to complete an internship in Spring Term 2.</i>
•	ACC 233 - Intermediate Accounting I		3	
•	MGT 233 - Business Communication		3	
Term hours subtotal:			9	

Spring Term 2		9 credit hours	Hours	Notes
•	ACC 162 - Microsoft Excel and Access in Accounting Applications		3	
•	ACC 234 - Intermediate Accounting II		3	
•	Choose from Program Electives		3	
ACC296, BSA131, BSA237, MGT132				
Terms hours subtotal:			9	

This recommended sequence is not a binding agreement of any kind between Yavapai College and the student, but merely represents a potential curriculum which may be altered as appropriate to meet the student's academic objectives. Course availability is subject to change and all courses are not available every semester. Students should inquire each semester with their Advisor before registering to determine current requirements and possible changes to the suggested curriculum.