



Fall Term 1		<i>9 credit hours</i>	Hours	Notes
1st 8 weeks				
• ACC 121 Introductory Accounting			3	
• ACC 131 Principles of Accounting I			3	
2nd 8 weeks				
• CSA 126 Microsoft Office for Windows			3	
			Term hours subtotal:	9

Spring Term 1		<i>12 credit hours</i>	Hours	Notes
1st 8 weeks				
• ACC 115 Basic Tax Planning			3	Prerequisites: ACC 121 or ACC 131 (may be taken concurrently). Recommended preparation: ACC 131 and ACC 132.
• ACC 122 Payroll Accounting			3	Prerequisites: ACC 121 or ACC 131
2nd 8 weeks				
• ACC 160 Computer Accounting with QuickBooks			3	Prerequisites: ACC 121 or ACC 131
• ACC 210 Data Analytics for Accounting			3	Prerequisites: CSA 126 (or AGS 101) and ACC 131
			Term hours subtotal:	12

This recommended sequence is not a binding agreement of any kind between Yavapai College and the student, but merely represents a potential curriculum that may be altered as appropriate to meet the student's academic objectives. Course availability is subject to change and all courses are not available every semester. Students should inquire each semester with their Advisor before registering to determine current requirements and possible changes to the suggested curriculum.