



Fall Term 1		12 credit hours	Hours	Notes
1st 8 weeks				
•	ACC 121 Introductory Accounting		3	
•	ACC 131 Principles of Accounting I		3	
2nd 8 weeks				
•	ACC 132 Principles of Accounting II		3	Prerequisites: ACC 131
•	ENG 101 College Composition I		3	
	<i>Recommended College Composition or Applied Communication</i>			
Term hours subtotal:			12	

Spring Term 1		15 credit hours	Hours	Notes
1st 8 weeks				
•	ACC 115 Basic Tax Planning		3	Prerequisites: ACC 121 or ACC 131 (may be taken concurrently). Recommended preparation: ACC 131 and ACC 132.
•	CSA 126 Microsoft Office for Windows		3	
2nd 8 weeks				
•	ACC 117 Advanced Tax Planning and Preparation		3	Prerequisites: ACC 115
•	BSA 131 Introduction to Business		3	
•	BSA 237 Legal Environment of Business		3	
	<i>Recommended Program Elective</i>			
Term hours subtotal:			15	

Summer Term 1		6 credit hours	Hours	Notes
•	MAT 142 College Mathematics		3	Prerequisites: MAT 092 or a satisfactory score on the mathematics skills assessment.
	<i>Recommended Mathematics</i>			
•	ENG 136 Professional Writing in the Workplace OR COM 100 Introduction to Human Communication		3	Prerequisites: Satisfactory score on the English skills assessment or ENG 095. Prerequisites: Reading Proficiency
	<i>Recommended College Composition or Applied Communication</i>			
Term hours subtotal:			6	

Fall Term 2		13 credit hours	Hours	Notes
1st 8 weeks				
•	ACC 233 Intermediate Accounting I		3	Prerequisites: ACC 131
•	PHI 232 Business Ethics		3	Prerequisites: Reading Proficiency.
	<i>Recommended Arts and Humanities</i>			
2nd 8 weeks				
•	ACC 234 Intermediate Accounting II		3	Prerequisites: ACC 233
•	GEO 212 Introduction to Meteorology		4	

Term hours subtotal: 13

Spring Term 2 <i>15 credit hours</i>		Hours	Notes
1st 8 weeks			
• ACC 122 Payroll Accounting		3	Prerequisites: ACC 121 or ACC 131
• PSY 101 Introductory Psychology <i>Recommended Social and Behavioral Sciences</i>		3	
2nd 8 weeks			
• ACC 160 Computer Accounting with QuickBooks		3	Prerequisites: ACC 121 or ACC 131
• ACC 210 Data Analytics for Accounting		3	Prerequisites: CSA 126 (or AGS 101) and ACC 131
• ECN 236 Principles of Economics – Micro <i>Recommended Program Elective</i>		3	
		Term hours subtotal: 15	

This recommended sequence is not a binding agreement of any kind between Yavapai College and the student, but merely represents a potential curriculum that may be altered as appropriate to meet the student's academic objectives. Course availability is subject to change and all courses are not available every semester. Students should inquire each semester with their Advisor before registering to determine current requirements and possible changes to the suggested curriculum.