



Fall Term 1		Hours	Notes
<i>12 credit hours</i>			
1st 8 weeks			
•	MGT 140 Organizational Behavior	3	
•	BSA 130 Business Financial Applications	3	
2nd 8 weeks			
•	CSA 126 Microsoft Office for Windows	3	
•	MGT 223 Human Resource Management	3	
		Term hours subtotal:	12

Spring Term 1		Hours	Notes
<i>12 credit hours</i>			
1st 8 weeks			
•	MGT 220 Principles of Management	3	
•	MGT 233 Business Communication	3	
2nd 8 weeks			
•	MGT 229 Strategic Management	3	
•	MGT 240 Principles of Marketing	3	
		Term hours subtotal:	12

This recommended sequence is not a binding agreement of any kind between Yavapai College and the student, but merely represents a potential curriculum that may be altered as appropriate to meet the student's academic objectives. Course availability is subject to change and all courses are not available every semester. Students should inquire each semester with their Advisor before registering to determine current requirements and possible changes to the suggested curriculum.