



<b>Fall Term 1</b>		<i>9 credit hours</i>	Hours	Notes
<b>1<sup>st</sup> 8 weeks</b>				
• ACC 121 Introductory Accounting			3	
• ACC 131 Principles of Accounting I			3	
<b>2<sup>nd</sup> 8 weeks</b>				
• CSA 126 Microsoft Office for Windows			3	
			<b>Term hours subtotal:</b>	<b>9</b>

<b>Spring Term 1</b>		<i>9 credit hours</i>	Hours	Notes
<b>Full Semester</b>				
• ACC 296 Internship: Accounting			3	<b>Prerequisites:</b> Student must have a GPA of 2.0; have completed specific degree requirements as required by the program; and have completed the internship application process.
<b>1<sup>st</sup> 8 weeks</b>				
• ACC 115 Basic Tax Planning			3	<b>Prerequisites:</b> ACC 121 or ACC 131 (may be taken concurrently). Recommended preparation: ACC 131 and ACC 132.
<b>2<sup>nd</sup> 8 weeks</b>				
• ACC 117 Advanced Tax Planning and Preparation			3	<b>Prerequisites:</b> ACC 115
			<b>Term hours subtotal:</b>	<b>9</b>

*This recommended sequence is not a binding agreement of any kind between Yavapai College and the student, but merely represents a potential curriculum that may be altered as appropriate to meet the student's academic objectives. Course availability is subject to change and all courses are not available every semester. Students should inquire each semester with their Advisor before registering to determine current requirements and possible changes to the suggested curriculum.*