









Fall Term 1	15 credit hours	Hours	Notes
1 <sup>st</sup> 8 weeks			
• MGT 120 Supervision Techniques		3	Required course: For degree transfer to Bachelor of Applied Science in Business (BASB) for the Business Foundations Certificate.
• MGT 140 Organizational Behavior	 	3	
2 <sup>nd</sup> 8 weeks			
• BSA 228 Professional Productivity Solutions Recommended Program Elective		3	Prerequisite: Reading Proficiency. Required course: For degree transfer to Bachelor of Science in Business (BSB) and BASB. Prerequisite for upper-division courses.
• MGT 132 Ethics in Business <u>OR</u> PHI 232 Business Ethics Recommended Arts and Humanities		3	Prerequisite: Reading Proficiency. Note: PHI 232 is recommended for students planning to complete a Bachelor's in Business from YC.
• MGT 223 Human Resource Management	 	3	
Term hours subtotal:		15	

Spring Term 1	15 credit hours	Hours	Notes
1 <sup>st</sup> 8 weeks			
• ACC 131 Principles of Accounting I Recommended Program Elective		3	<b>Required course:</b> For degree transfer to BSB and BASB. Prerequisite for upper-division courses.
• MGT 220 Principles of Management		3	<b>Required course:</b> For degree transfer to Bachelor of Applies Science in Business (BASB) for the Business Foundations Certificate.
• MGT 233 Business Communication		3	<b>Required course:</b> For degree transfer to Bachelor of Applies Science in Business (BASB) for the Business Foundations Certificate.
2 <sup>nd</sup> 8 weeks			
• MGT 229 Strategic Management		3	<b>Required course:</b> For degree transfer to BSB and BASB. MKT 240 is a prerequisite for MKT 340. Required for BASB Business Foundations Certificate.
• MKT 240 Principles of Marketing		3	
<b>Term hours subtotal:</b>		<b>15</b>	

When courses with the are complete, you have earned the Management Certificate, Organizational Management Concentration. When courses with the are complete, you have earned the Management Certificate, Retail Management Concentration. See [“How to apply to Graduate”](#) for more information on receiving your certificate.

Summer Term 1	6 credit hours	Hours	Notes
• BSA 131 Introduction to Business Recommended Program Elective		3	<b>Required course:</b> For degree transfer to BSB and BASB. Prerequisite for upper-division courses.
• MAT 142 College Mathematics <b>OR</b> MAT 152 College Algebra Quantitative Reasoning		3	<b>MAT 142 Prerequisite:</b> MAT 092 or a satisfactory score on the mathematics skills assessment. <b>MAT 152 Prerequisite:</b> MAT 097 or a satisfactory score on the mathematics skills assessment. *Students planning to transfer, contact an Advisor to discuss options.
<b>Term hours subtotal:</b>		<b>6</b>	

Fall Term 2	14 credit hours	Hours	Notes
1 <sup>st</sup> 8 weeks			
• ECN 232 Business Statistical Analysis Recommended Program Elective		3	<b>Prerequisites:</b> MAT 141 or higher, or a satisfactory score on the mathematics skills assessment. <b>Required course:</b> For degree transfer to BSB and BASB. Prerequisite for upper-division courses.
• ENG 101 College Composition I Recommended Written Communication		3	<b>Prerequisites:</b> Satisfactory score on the English skills assessment. Reading Proficiency.
2 <sup>nd</sup> 8 weeks			
• ECN 236 Principles of Economics-Micro Recommended Program Elective		3	<b>Required course:</b> For degree transfer to BSB and BASB. Prerequisite for upper-division courses.
• GEO 212 Introduction to Meteorology Recommended Natural Science		4	
• LDR 111 Leadership & Innovation		1	<b>Note:</b> LDR 111, 112, and 113 together transfer to ASU as OGL 200, Social-Behavioral Sciences (SB)
<b>Term hours subtotal:</b>		<b>14</b>	

Spring Term 2 11 credit hours		Hours	Notes
1 <sup>st</sup> 8 weeks			
• ENG 102 College Composition II Recommended Written Communication		3	Prerequisites: ENG 101 or ENG 101A or ENG 103. Reading Proficiency.
• LDR 112 Leadership & Collaboration ★		1	
• SOC 101 Introduction to Sociology Recommended Social and Behavioral Science		3	
2 <sup>nd</sup> 8 weeks			
• ENG 210 Introduction to Rhetoric Recommended Arts and Humanities		3	Prerequisites: ENG 101 or ENG 101A or ENG 103.
• LDR 113 Leadership & Communication ★		1	Note: Foundations of Leadership Certificate earned after completing LDR 111, LDR 112, and LDR 113.
Term hours subtotal:		11	

When courses with the ★ are complete, you have earned the Foundations of Leadership Certificate. See “[How to apply to Graduate](#)” for more information on receiving your certificate. Note: LDR 111, 112, and 113 together transfer to ASU as OGL 200, Social Behavioral Sciences (SB).

*This recommended sequence is not a binding agreement of any kind between Yavapai College and the student, but merely represents a potential curriculum that may be altered as appropriate to meet the student's academic objectives. Course availability is subject to change and all courses are not available every semester. Students should inquire each semester with their Advisor before registering to determine current requirements and possible changes to the suggested curriculum.*