

## **Medical Assistant Certificate**

Total Credits: 28

**Progression Plan** 

| Fall Term 1 18 credit hours  | Hours | Notes  |
|--|-------|--|
| 1 <sup>st</sup> 8 weeks  |       |  |
| <ul> <li>BIO 160 Intro to Human Anatomy and Physiology</li> </ul>  | 4     | Prerequisites: Reading Proficiency                               |
| AHS 105 Phlebotomy   | 2     | Prerequisites: Reading Proficiency                               |
| AHS 130 Medical Terminology for Patient Care Staff                 | 3     | Prerequisites: Reading Proficiency                               |
| 2 <sup>nd</sup> 8 weeks  |       |  |
| AHS 140 Pharmacology for Allied Health                             | 3     | <b>Prerequisites</b> : AHS 130 and BIO 160. Reading Proficiency. |
| <ul> <li>AHS 173 Legal and Ethical Issues in Healthcare</li> </ul> | 2     | Prerequisites: Reading Proficiency                               |
| AHS 240 Human Disease Process                                      | 4     | Prerequisites: BIO 160. Reading Proficiency.                     |
| Term hours subtotal:   | 18    |  |

| Spring Term 1 10 credit hours                   | Hours | Notes  |
|---|-------|--|
| 1 <sup>st</sup> 8 weeks                         |       |  |
| AHS 120 Medical Assistant Administrative Skills | 3     | Prerequisites: AHS 130 and BIO 160. Ready<br>Proficiency.  |
| AHS 121 Medical Assistant Clinical Skills       | 4     | Prerequisites: AHS 120 (may be taken concurrently), AHS 105 and AHS 240. Reading Proficiency.  |
| 2 <sup>nd</sup> 8 weeks                         |       |  |
| AHS 295 AHS Practicum: Medical Assistant        | 3     | <b>Prerequisites</b> : AHS 121, AHS 140, AHS 173, and practicum application. Students must enroll in AHS 295 within 3 semesters of completing AHS 121 and receive program director permission prior to enrollment. |
| Term hours subtotal:                            | 10    |  |

This recommended sequence is not a binding agreement of any kind between Yavapai College and the student, but merely represents a potential curriculum that may be altered as appropriate to meet the student's academic objectives. Course availability is subject to change and all courses are not available every semester. Students should inquire each semester with their Advisor before registering to determine current requirements and possible changes to the suggested curriculum.