



## Concentration: Administrative Law

| Fall Term 1                 | 12 credit hours                           | Hours     | Notes                        |
|-----------------------------|---|-----------|------------------------------|
| 1 <sup>st</sup> 8 weeks     |   |           |                              |
| •                           | LAW 100 Introduction to Paralegal Studies | 3         |                              |
| •                           | LAW 103 Ethics and the Law                | 3         |                              |
| 2 <sup>nd</sup> 8 weeks     |   |           |                              |
| •                           | LAW 217 Legal Research and Writing I      | 3         | <b>Prerequisite:</b> LAW 100 |
| •                           | LAW 232 Evidence                          | 3         | <b>Prerequisite:</b> LAW 100 |
| <b>Term hours subtotal:</b> |   | <b>12</b> |                              |

| Spring Term 1               | 15 credit hours   | Hours     | Notes   |
|-----------------------------|---|-----------|---|
| 1 <sup>st</sup> 8 weeks     |   |           |   |
| •                           | LAW 218 Legal Research and Writing II                           | 3         | <b>Prerequisite:</b> LAW 217  |
| •                           | LAW 220 Civil Procedure I                                       | 3         | <b>Prerequisite:</b> LAW 217 and LAW 218 (may be taken concurrently)  |
| •                           | <b>ADVOCACY OPTION 1:</b> LAW 291 Trial Advocacy                | 0-3       | <b>Note:</b> Select only one of the two Advocacy Options.<br><b>Prerequisites:</b> Completion of, or enrollment in, the Paralegal Degree at Yavapai College, or from an equivalent, accredited institution; or, for those who hold a bachelor's degree, completion of, or enrollment in, the Legal Paraprofessional Certificate at Yavapai College, or an equivalent, accredited institution. |
| 2 <sup>nd</sup> 8 weeks     |   |           |   |
| •                           | LAW 221 Civil Procedure II                                      | 3         | <b>Prerequisite:</b> LAW 220  |
| •                           | LAW 230 Administrative Law                                      | 3         | <b>Prerequisite:</b> LAW 100  |
|                             | <b>ADVOCACY OPTION 2:</b> LAW 296 Internship: Paralegal Studies | 0-3       | <b>Note:</b> Select only one of the two Advocacy Options.<br><b>Prerequisites:</b> Student must have a GPA of 2.0; have completed specific degree requirements as required by the program; have completed the internship application process; and receive instructor approval.  |
| <b>Term hours subtotal:</b> |   | <b>15</b> |   |

*This recommended sequence is not a binding agreement of any kind between Yavapai College and the student, but merely represents a potential curriculum that may be altered as appropriate to meet the student's academic objectives. Course availability is subject to change and all courses are not available every semester. Students should inquire each semester with their Advisor before registering to determine current requirements and possible changes to the suggested curriculum.*